

Enquiry No. HCL/COMP/EDP/004/14-15

Date : 24.01.2015

Due on : 16.02.2015

Opening on : 16.02.2015 at 2:00 P.M..

Dear Sirs,

You are requested to kindly quote your lowest rate as applicable to all Govt. Undertaking for supply and delivery of the following item with full terms and conditions i.e. price basis, taxes and levies, delivery schedule, payment terms, guarantee and insurance. The tender should be submitted in sealed covered super scribing the Tender No. due and opening date and time so as to reach our department on or before the due date and time.

Sl. No.	Description and Specification	Unit	Quantity
1.	Pre-printed (Both side printed) Pay Slip	Sheets	5000
(a)	1 Sheet of (10" x 12") will have 2 pay slips.		
(b)	Sheets will be 10" x 12" x 2 and 70 GSM having good carbon between the first and second part.		
(c)	Proforma of the pre-printed pay slips should be same as provided by us.		

Yours faithfully.
For HINDUSTAN CABLES LIMITED

Manager(Comml)